



NOTES OF MEETING

Meeting		Date	Prepared by	File
At Lee Westwood Sports Centre Nottingham		7 th September 2019	Barbara Whitcombe	
Present:	Jamie Sala - Treasurer Jenna Griffiths – Radcliffe, Cavaliers Barbara Whitcombe - Safeguarding Aimee Parsons – Notts Uni, Leicester Uni Ev Van Gemeren – Wingerworth and Derby Epee Academy Myk Flitcroft – North Kesteven Darryl Dixon – Radcliffe, Cavaliers Jennie Eakin - Fernwood			
Item	Details			For Action
1	Minutes from the last meeting were not available			
2	<p><u>Treasurers report – Jamie Sala</u></p> <p>We have nearly £7,000 in the account so we are far better off than when the new committee took over</p> <p>Cadets are running well and better than previous years and are bringing in another income.</p> <p>We need to modernise the accounting system as we still require 2 signatures for payments.</p> <p>Need to move to an online System</p> <p>Can't have a card reader with the account we are looking at</p> <p>AP suggested looking at paypal as another payment method</p> <p>JG – made us aware that payments at cadets are normally made in cash by parents. They won't know if a parent has paid and keeping track would cause more work if on-line payments are used.</p> <p>A thank you to Jamie for getting the books in order and our finances in a better position.</p>			

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3	<p><u>Safeguarding – Barbara Whitcombe</u> There is still a concern about the lack of registered safeguarding officers with clubs If they have a coach that is trained they must send their certificate to Nicky Bailey at British Fencing so she can update the clubs records</p> <p>Nicky Bailey and BF emailed clubs to make them aware of their lack of safeguarding officers and the details of the course was sent out to clubs and posted on social media, on the website British Fencing website and the regional newsletter.</p> <p>A number of Safeguarding courses were booked, the May one was cancelled due to lack of numbers and there were very few fencing volunteers on the one in June</p> <p>All clubs to be contacted again if they have no registered Safeguarding officer and British Fencing to take action.</p> <p>No incidences were reported.</p>			
4	<p><u>Regional Training – Jenna Griffiths</u> Training is going really well Senior side attendance is also increasing</p>			
5.	<p><u>Election of Committee</u> Chair -Ev Van Gemeren Vice Chair – Aimee Parsons Treasurer – Jamie Sala Safeguarding – Barbara Whitcombe Secretary – shared between Jamie Sala and Jenna Griffiths Competitions – Jenna Griffiths Web Master – Ian Toplis Armourer – Ian Toplis Junior Committee – VACANT Newsletter Editor – Jenna Griffiths Regional training development officer- Jenna Griffiths Coach development officer – Andy Basford</p>			
6	<p><u>Competitions- Jenna Griffiths</u> Jenna was thanked for the amount of time and effort she has put in over the last year organising competitions.</p> <p>Discussed putting together a bad weather policy to deal with selection in case we have a problem with the weather again and attendance.</p>			

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	<p><u>Cadet Winton</u> Do we still enter and do we need to put together a clear criteria for selection</p> <p><u>Senior Winton</u> Again we need to agree a selection criteria Invitations to go out in January Aimee thanked for her work with this team</p> <p>2020 Calendar</p>			
25th January	EMBI	Clifton Campus		
March	BYC Qualifier			
14 th April	GB Cup Qualifier EM Seniors			
June	John Holt Novice Vets	Harvey Haden		
October/November	Notts Open	Notts Trent tbc		
December 21st	Alice Ruddell's	Leicester University		
	Leicester Open Cadet Winton Robin Hood Foil	Millfield Notts Trent Uni		
<p>Other matters</p> <p>Website Question was raised about the website and how much it would cost to get it up and running properly to a good standard To look at how much traffic is actually going through the site</p> <p>Lack of Contact with Clubs It was agreed that we need to have better contacts with the clubs and need to look at who the head coach, secretary and CWO is at each club. EVG stated he had a list of the head coaches and this will be our starting point.</p> <p>Awards Dinner Agreed that we have a formal awards dinner at the end of year and to include the AGM so we get better attendance and participation from clubs We will acknowledge achievements in fencers and volunteers</p>				

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	Coaches Questionnaires 30 replied 13 need a first aid course 6 SPC 4 DBS 23 next level course		